BFUG Work Plan 2009-2012

Approved at the BFUG meeting in Brussels on 30 November 2009

CONTENTS

INTRODUCTION

In the Leuven/Louvain-la-Neuve Communiqué, the Ministers responsible for higher education in the countries participating in the Bologna Process identified the following **higher education priorities for the coming decade**:
- social dimension: equitable access and completion;
- lifelong learning;
- employability;
- student-centred learning and the teaching mission of higher education;
- education, research and innovation;
- international openness;
- mobility;
- data collection;
- multidimensional transparency tools;
- funding.

To implement the Bologna reforms and to make progress in all priority areas, **strong efforts will be required especially at national and institutional level**. However, these efforts can be **supported by joint European action**.

For the **short term**, the Ministers therefore entrusted the BFUG

"to prepare a work plan up to 2012 to take forward the priorities identified in this Communiqué and the recommendations of the reports submitted to this Ministerial conference, allowing the future integration of the outcome of the independent assessment of the Bologna Process.

In particular the BFUG is asked:

- *To define the indicators used for measuring and monitoring mobility and the social dimension in conjunction with the data collection;*
- *To consider how balanced mobility could be achieved within the EHEA;*
- *To monitor the development of the transparency mechanisms and to report back to the 2012 ministerial conference;*
- *To set up a network, making optimal use of existing structures, for better information on and promotion of the Bologna Process outside the EHEA;*
- *To follow-up on the recommendations of analysis of the national action plans on recognition"* (Leuven/Louvain-la-Neuve Communiqué, par. 26).

The present work plan agreed upon at the Stockholm and Brussels BFUG meetings is **open to adjustments and additions after the 2010 Ministerial Conference** in order to take into account the results of the independent assessment, the 2010 Focus Report and any new orientations that will be given by the Ministers.

The intention of the work plan is to list the actions that need to be taken jointly at **European level** to reach the goals set for each priority area. These European follow-up activities can take a variety of forms:

Working groups:
- To avoid the confusion that has resulted and inevitably would continue to result from the use of too many different terms (working group, coordination group, steering group, monitoring group, task force etc.), "BFUG working group" will be used as generic term for all kinds of groups established by the BFUG in order to fulfil a certain task within a set timeframe. The specific nature and the precise tasks of each group (e.g. coordination, monitoring, preparing a report) are outlined in the respective terms of reference.
- Working groups set up by the BFUG are in principle open to participation from all Bologna countries, the European Commission and the consultative members but also need to be of a workable size. As the groups work on behalf of the entire BFUG, their composition should reflect the diversity of the BFUG and the EHEA more generally. Where necessary, the groups can also decide to involve external experts.
- To keep the entire BFUG involved, the working groups will regularly report back to the BFUG. **The final reports / conclusions for the 2009-2012 period should be presented and discussed no later than the BFUG meeting in the second half of 2011**.

Networks:
- Networks are meant to establish longer term cooperation between a large number of partners (potentially all countries and organisations participating in the Bologna Process).
- As issue networks, these networks connect experts in a specific field (e.g. student support or qualifications frameworks) from different countries and organisations and allow them to share information and examples of good practice, to assist each other, and possibly also to develop new policies.

Seminars/Conferences:
- In the early stages of the Bologna Process, a central function of the Bologna seminars was policy development. While international seminars and conferences can still play an important role in further policy development, the focus of the 2009-2012 period should be on *communication* and *dissemination* of the Bologna reforms.
- Rather than having a limited number of "official Bologna Seminars", there therefore is an open calendar of events, encouraging countries and organisations to arrange as many seminars, conferences and workshops as possible.
- For an event to be included in the calendar of events that is published on the official Bologna website, it obviously has to be related to the Bologna Process and should be organised or at least supported by one of the countries or organisations participating in the Bologna Process. Moreover, it should in principle be open to participants from all Bologna countries, which however does not exclude international events that have a more regional focus.
- Invitations, presentations, reports and conclusions can be published on the website and forwarded to the BFUG on request of the organisers.

Discussions at BFUG meetings
- BFUG meetings can also be used to discuss a specific issue in more detail. For this purpose, delegates could volunteer to provide input for such a discussion. Alternatively, external experts could be invited to give a presentation.

Peer-learning activities
- Peer-learning activities organised across the EHEA can help to support the implementation and consolidation of the Bologna reforms.

- For this purpose, countries and organisations are encouraged to make known in which field they would like to receive assistance and/or in which fields they have expertise to offer. Individual BFUG members also have the opportunity to contact other BFUG members or the entire group by e-mail to exchange experience and to learn from each other.
- Last but not least, the BFUG might want to consider how to make better use of the Bologna website to foster peer-learning, to share expertise, to make publications known to a wider audience etc.

This list of possible follow-up activities at European level does not claim to be comprehensive and the BFUG is actively encouraged to develop additional forms of cooperation to take forward the different priority areas at European level.

Given that **the largest part of the actions required to implement the Bologna reforms and to make progress in all priority areas will have to be taken at national and institutional level**, an important task of the BFUG (and the working group "Reporting on the Implementation of the Bologna Process" in particular), will also be to find ways to get a good overview of what is actually going on at national and institutional level.

FOLLOW-UP ACTIVITIES PER PRIORITY AREA

Social dimension: equitable access and completion			
Follow-up action	**Chair/Organiser**	**Participants**	**Tasks**
➢ Working group on social dimension	Spain	Andorra, Belgium/Flemish Community, Croatia, Czech Republic, Estonia, France, Germany, Ireland, the Netherlands, Norway, Slovenia, "the former Yugoslav Republic of Macedonia", UK/EWNI, UK/Scotland, European Commission, BUSINESSEUROPE, ESU, EUA, EURASHE, Eurostat, Eurostudent	➢ See terms of reference in annex 1
➢ Peer-learning activities (seminars, workshops etc.)	e.g. working group on social dimension		➢ to test /disseminate the indicators, helping countries to set their measurable targets. ➢ to exchange good practice on how to increase participation of underrepresented groups in higher education.
➢ Seminar on "Development of the Social Dimension – Stocktaking and Future Perspectives of Student Services/Student Affairs in the EHEA" in autumn 2010	Germany (German National Association for Student Affairs)		➢ See Bologna website
Lifelong learning			
Follow-up action	**Chair/organiser**	**Participants**	**Tasks**
➢ "Recognition of Prior Learning – sharing European principles and practice", event on 17 February 2010 which could form the basis for the development of an RPL network	UK/Scotland	Representatives of Government Department(s) for Higher Education, National Quality Assurance Agencies, Higher education institutions, National student body, Bologna experts groups from 46 Bologna countries	➢ See Bologna website
➢ Working group on qualifications frameworks	Council of Europe	Armenia, Austria, Belgium/Flemish Community, Belgium/French Community, Czech Republic, France, Germany, Ireland, Latvia, Malta, the Netherlands, Poland, Spain, Turkey, UK/Scotland, European Commission, ESU, EUA, EURASHE	➢ Continued coordination at the level of the EHEA and with the EQF-LLL to facilitate the implementation of the national qualifications frameworks and their self-certification against the overarching Qualifications Framework for the EHEA by 2012 (par. 12) – for details see the terms of reference in annex 2.
➢ Network of NQF correspondents	Council of Europe	NQF correspondents of all Bologna countries	➢ Exchange of experience in the elaboration of national qualifications frameworks and to facilitate self-certification

			of national qualifications frameworks by 2012
➢ "Embedding Short-Cycle Higher Education in the (Higher) Education System", Seminar in Budapest on 4-5 November 2010	Budapest Business School (in cooperation with the Ministry of Education and Culture, Hungary and EURASHE)	BFUG members, Representatives of Ministries for Higher Education, EHEA-QF and EQF/NQF Experts, higher education institutions, students, representatives of employers' organisations, national Bologna-experts from 46 Bologna countries	➢ See Bologna website
➢ Seminar on "Quality and Transparency as Interface between Vocational Education and Training, Higher Education and Schools" in Bruges on 6 December 2010.	Flemish Community of Belgium		

Employability

Follow-up action	Chair/organiser	Participants	Tasks
➢ Working group on reporting on the implementation of the Bologna Process	See below (data collection, page 8)		
Two central recommendations of the 2007-2009 working group on employability were to **raise awareness** of the Bologna Process and the value of a first cycle degree and to **promote greater dialogue between higher education institutions and employers**. In both cases governments have an important role to play but mainly at national level.			

Student-centred learning and the teaching mission of higher education

Follow-up action	Chair/organiser	Participants	Tasks
➢ Seminar on the topic of Innovative higher education/Innovation in higher education in 2010 or 2011	Flemish Community of Belgium		See below
➢ Stakeholders' forum in October 2010	ESU and EI		➢ to collect best practices on the European level ➢ to provide a platform for discussion of the outcomes of a joint project of EI and ESU called "Time for a New Paradigm in Education: Student Centered Learning"

Education, research and innovation

Follow-up action	Chair/organiser	Participants	Tasks
➢ Seminar on the topic of Innovative higher education/Innovation in higher education in 2010 or 2011	Flemish Community of Belgium		➢ This seminar should pay attention to the priorities 'Student-centred learning' and 'Education, Research and innovation' of the Leuven/Louvain-la-Neuve Communiqué. What is the impact of the new concepts (student-centred learning, active learning, inquiry-based learning, undergraduate research, knowledge triangle) on the design of the curricula and on staff development?

International openness

Follow-up action	Chair/organiser	Participants	Tasks
➤ Working group on the EHEA in a global context	Austria (until July 2010) Romania (from July 2010 onwards)	Armenia, Belgium/Flemish Community, Belgium/French Community, Cyprus, France, Germany, Holy See, Hungary, Norway, Slovenia, Spain, UK, European Commission, Council of Europe, EI, ENQA, ESU, EUA, EURASHE, UNESCO, ACA, ENIC-NARIC networks, IAU	➤ To set up a network, making optimal use of existing structures, for better information on and promotion of the Bologna Process outside the EHEA (par. 26, bullet 4) ➤ To prepare the 2010 Bologna Policy Forum (par. 16) See also the terms of reference in annex 3.

Mobility

Follow-up action	Chair/organiser	Participants	Tasks
➤ Working group on mobility	Germany	Armenia, Belgium/Flemish Community, Belgium/French Community, Croatia, Cyprus, Finland, France, Georgia, Hungary, Ireland, Italy, the Netherlands, Russia, Serbia, Slovenia, Spain, "the former Yugoslav Republic of Macedonia", UK, European Commission, BUSINESSEUROPE, EI, ESU, EUA	➤ See the terms of reference in annex 4.
➤ Seminar "From imbalanced to balanced mobility in the EHEA – current challenges and perspectives for the future"	Germany (DAAD)		➤ To provide a quantitative analysis on balanced and imbalanced student and staff mobility flows within the EHEA (incl. regions, mobility types and subject areas with significant imbalances) on the basis of already existing data ➤ To explore the reasons for imbalanced mobility (obstacles to balanced mobility) ➤ To present national and institutional initiatives (examples of good practice) to achieve a more balanced mobility ➤ To make recommendations on how a more balanced mobility could be achieved in the EHEA
➤ Working group on recognition composed of BFUG members, ENIC-NARIC representatives and NQF correspondents	Latvia	Armenia, Austria, Belgium/Flemish Community, Belgium/French Community, Denmark, Estonia, Finland, France, Germany, Holy See, Ireland, Montenegro, the Netherlands, Serbia, UK/Scotland, European Commission, Council of Europe, ENQA, ESU, EUA, UNESCO	➤ To follow-up on the recommendations of the analysis of the national action plans on recognition (par. 26, bullet 5) ➤ To encourage exchange between practitioners and policy-makers See also the terms of reference in annex 5.

Follow-up action	Chair/organiser	Participants	Tasks
➢ The Network of Experts on Student Support in Europe (NESSIE)	Co-chaired by Austria, Denmark and Ireland	All countries and organisations participating in the Bologna Process are invited to join.	➢ to exchange information and ➢ to assist each other in facilitating the portability of grants and loans.

Data collection

Follow-up action	Chair/organiser	Participants	Tasks
➢ Working group on reporting on the implementation of the Bologna Process	Latvia and Luxembourg	Armenia, Austria, Belgium/Flemish Community, Czech Republic, Finland, France, Germany, Montenegro, the Netherlands, Norway, Slovenia, Spain, Switzerland, Turkey, UK/Scotland, European Commission, EI, ENQA, ESU, EUA, EURASHE, Eurostat, Eurostudent, Eurydice	➢ To define the indicators used for measuring and monitoring mobility and the social dimension in conjunction with the data collection (par. 26, bullet 1) ➢ To prepare an integrated report (by 2012) on the progress of the implementation of the Bologna Process, combining a refined stocktaking with the joint data collection by Eurostat and Eurostudent, in cooperation with Eurydice. (par. 27) – for details see annex 6 *To assess the progress made with the implementation of each of the priority areas as well as the "old" action lines (e.g. quality assurance and recognition), stocktaking will be further refined and combined with the joint data collection efforts of Eurostat, Eurostudent, and Eurydice, which (except for Eurostudent) also cover all 46 Bologna countries. The aim is to produce one joint, comprehensive report on the implementation of the Bologna Process from a governmental perspective. In addition to that, EUA and ESU plan to continue their reporting from the points of view of higher education institutions and students.*

Multidimensional transparency tools

Follow-up action	Chair/organiser	Participants	Tasks
➢ Working group on transparency mechanisms	Belgium/Flemish Community	Armenia, Austria, Belgium/French Community, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Italy, Malta, the Netherlands, Spain, Switzerland, UK/EWNI, European Commission, BUSINESSEUROPE, Council of Europe, EI, ENQA, ESU, EUA, EURASHE.	➢ To monitor the development of the transparency mechanisms and to report back to the 2012 ministerial conference (par. 26, bullet 3) See also the terms of reference in annex 7.

Funding

Follow-up action	Chair/Organiser	Participants	Tasks
Conference in autumn 2011	Armenia		

CONTINUED ACTIONS

Quality Assurance

Follow-up action	Chair/Organiser	Participants	Tasks
E4 Group		ENQA, ESU, EUA, EURASHE	➢ To continue its cooperation in further developing the European dimension of quality assurance ➢ To ensure that the European Quality Assurance Register is evaluated externally, taking into account the views of the stakeholders (par. 28).
Seminar on "The European Dimension of Quality Assurance"	Germany		➢ See Bologna website

Independent Assessment

The work on the independent assessment of the Bologna Process launched in the previous period will continue until 2010
➢ Meeting of BFUG advisory group, Stockholm, 29 September 2009
➢ Validation seminar, Brussels, 1 December 2009
➢ Presentation of final results at the Ministerial Conference, Budapest, 11 March 2010

ANNEXES

Annex 1: Terms of reference

Name of the working group
Social Dimension

Contact person (Chair)
Rafael Bonete (rbonete@usal.es) / José-Ginés Mora (josegines@upv.es) - Spain

Composition
Andorra, Belgium/Flemish Community, Croatia, Czech Republic, Estonia, France, Germany, Ireland, the Netherlands, Norway, Slovenia, "the former Yugoslav Republic of Macedonia", UK/EWNI, UK/Scotland, European Commission, BUSINESSEUROPE, ESU, EUA, EURASHE, Eurostat, Eurostudent

Purpose and/or outcome
(with a reference to paragraph 9 in the Leuven Communiqué)

- To identify obstacles and how some countries have overcome these obstacles and analyze good practices put in place in some countries within the EHEA for reaching the goal that the student body entering, participating in and completing higher education at all levels reflects the diversity of the European population.

- To analyze the actions taken in others parts of the educational system within the EHEA in order to increase the level of equity in Higher Education.

- To analyze national/regional strategies at governmental level to widening access to Higher Education

- To analyze good practices and national experiences in the field of elaborating core indicators used for measuring and monitoring the relevant aspects of the Social Dimension in higher education.

- To analyze the responsibility of HEI taking into account the social (and thus employment) perspectives of their graduates.

- To explore the feasibility of including the increasing relevance of social responsibility of HEIs in Europe (considering aspects related to innovation based regional and urban development in Europe and social engagements) in the concept of Social Dimension.

- To explore the possibility of creating an European Observatory on Social Dimension of Higher Education (EOSDHE).

Reference to the Leuven/Louvain-la-Neuve Communiqué
Paragraph 9, 21, 26.

Specific tasks

- Collection of good practices in Social Dimension implementation in Higher Education at national and regional level.
- Collection of measures taken in other parts of the educational system within the EHEA in order to increase the level of equity in Higher Education;
- Collections of good practices and national experiences in defining core indicators used for measuring and monitoring the relevant aspects of Social Dimension in Higher Education;
- To collect information of successful stories of improving employability due to the good practices of HEIs;

- To encourage peer-learning activities (seminars, workshops etc.).
- To discuss the pros and cons of elaborating a wider concept of social dimension for the near future.

Reporting

<u>Minutes</u> of working group meetings or the results of online activities will be made available to BFUG on the protected part of the website (by the Bologna Secretariat).

<u>BFUG should also receive regular reports and updates</u>.
To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least two weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail.

Meeting schedule

Most of the work will be done online and only two meetings (23 April 2010 in Valencia or Madrid (tbc) and the other in spring 2011) will take place before the Bucharest Ministerial Conference.

Liaison with other action lines

The chair of the working group will participate in meetings of the working group on reporting on the implementation of the Bologna Process in order to liaise with stocktaking and data collection.

Cooperation with other working groups, in particular those on mobility will be organized in the relevant context.

Annex 2: Terms of reference

Name of the working group **Working Group on Qualifications Frameworks**
Contact person (Chair) Sjur BERGAN – Council of Europe (Sjur.BERGAN@coe.int)
Composition Armenia, Austria, Belgium/Flemish Community, Belgium/French Community, Czech Republic, France, Germany, Ireland, Latvia, Malta, the Netherlands, Poland, Spain, Turkey, UK/Scotland, European Commission, ESU, EUA, EURASHE
Purpose and/or outcome Continued coordination at the level of the EHEA and with the EQF-LLL to facilitate the implementation of the national qualifications frameworks and their self-certification against the overarching Qualifications Framework for the EHEA by 2012.
Reference to the Leuven/Louvain-la-Neuve Communiqué paragraph 12

Specific tasks
    1) Consider and make recommendations on specific policy issues related to qualifications frameworks;
    2) maintain and develop relations to the EQF-LLL, including contributing to the EQF Advisory Group;
    3) organize, or stimulate the organization of, Bologna conferences and events on issues related to qualifications frameworks;
    4) coordinate requests for assistance, including as regards self certification of national frameworks against the overarching framework of qualifications of the EHEA;
    5) maintain and develop the Bologna QF web site (with input from the national correspondents);
    6) assist in the preparation of meetings of national QF correspondents.

Reporting <u>Minutes</u> of working group meetings will be made available to BFUG on the protected part of the website (by the Bologna Secretariat). <u>BFUG should also receive regular reports and updates</u>. To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least two weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail. **The final report / conclusions will be presented and discussed no later than the BFUG meeting in the second half of 2011.**
Meeting schedule First meeting: Strasbourg, 10 November 2009 Second meeting: Bruxelles, 16 February 2010 Further meetings to be decided

Liaison with other action lines
Recognition (via the chair of the WG who is also a member of the QF WG)
International openness
Reporting on the implementation of the Bologna Process
Additional remarks

Annex 3: Terms of reference

Name of the working group
International Openness: **The European Higher Education Area in a Global Context**

Contact person (Chair)
Barbara WEITGRUBER – Austria (barbara.weitgruber@bmwf.gv.at)

Composition
Armenia, Belgium/Flemish Community, Belgium/French Community, Cyprus, France, Germany, Holy See, Hungary, Norway, Slovenia, Spain, UK, European Commission, Council of Europe, EI, ENQA, ESU, EUA, EURASHE, UNESCO, ACA, ENIC-NARIC networks, IAU

Purpose and/or outcome
➢ To take forward the recommendations of "The European Higher Education Area (EHEA) in a global context: Report on overall developments at the European, national and institutional levels".
➢ To support the preparations of the 2010 Bologna Policy Forum.
➢ To set up a network, making optimal use of existing structures, for better information on and promotion of the Bologna Process outside the EHEA.
If needed, the mandate of the group for the period until 2012 will be adjusted in line with the decisions taken by the Ministers in Budapest and Vienna in March 2010.

Reference to the Leuven/Louvain-la-Neuve Communiqué
Paragraphs 16 and 26.

Specific tasks • To cooperate with the Bologna Secretariat regarding the further development of the Bologna Website for a global audience; • To set up a pool of experts across the EHEA countries in order to support the Bologna Secretariat in facilitating coordinated information visits to and from non-EHEA countries; • To facilitate a first meeting of the network for better information on and promotion of the Bologna Process outside the EHEA; • To support the Bologna Secretariat in convening a round table (with the participation of the European Commission and other main actors in higher education promotion in Europe) to devise a "road map" and to identify opportunities and actions for enhancing European-level promotion. • To provide information on policy dialogue events relevant to the Bologna Process, taking place in various frameworks and at various levels, through the Bologna Website. • To support the host countries Hungary and Austria in preparing the Second Bologna Policy Forum with regard to both, the organisational aspects and the content – involving the non-EHEA countries that participated in the First Bologna Policy Forum by way of electronic consultation.

Reporting
<u>Minutes</u> of working group meetings will be made available to BFUG on the protected part of the website (by the Bologna Secretariat).
<u>BFUG should also receive regular reports and updates</u>. To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least two weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail.
The final report / conclusions will be presented and discussed no later than the BFUG meeting in the second half of 2011.
Meeting schedule
First meeting: Vienna, 28 October 2009 Second meeting: Vienna, 25 January 2010 Third meeting: Vienna, 27 May 2010 (to set up a detailed work plan for the period 2010-2012 to be presented to the BFUG meeting in August 2010, taking into account the results of the Budapest/Vienna Ministerial Meeting)
Liaison with other action lines
Cooperation with the working group "Reporting on the implementation of the Bologna Process" will be organised with the chairs of that group so that it meets the needs of both groups. Cooperation with other elements of the work programme will be sought where appropriate.
Additional remarks

Annex 4: Terms of reference

Name of the working group **Working Group on Mobility**
Contact person (Chair) Peter GREISLER – Germany (peter.greisler@bmbf.bund.de)
Composition Armenia, Belgium/Flemish Community, Belgium/French Community, Croatia, Cyprus, Finland, France, Georgia, Hungary, Ireland, Italy, the Netherlands, Russia, Serbia, Slovenia, Spain, "the former Yugoslav Republic of Macedonia", UK, European Commission, BUSINESSEUROPE, EI, ESU, EUA
Purpose and/or outcome ➢ To contribute to the discussions in the working group "Reporting on the Implementation of the Bologna Process" on development of a precise definition of the benchmark mentioned in the Leuven/Louvain-la-Neuve Communiqué ➢ To identify problems related to the balance of incoming and outgoing students and identify examples of good practice ➢ To assess the structural, legal, financial and other obstacles to mobility of students and staff and to identify possibilities for action for Ministers and stakeholders in order to improve mobility ➢ To draft an EHEA Strategy for mobility, for adoption by Ministers in 2012, based on the collection of good practice on mobility and with the purpose of stimulating further efforts in the area of mobility.
Reference to the Leuven/Louvain-la-Neuve Communiqué Paragraphs 18-21, 26.
Specific tasks • To contribute to the definition of the benchmark that "in 2020, at least 20% of those graduating in the Higher Education Area should have a study or training period abroad" • To define the needs of improved and enhanced data collection with regard to information on the reasons for mobility (studies, work experience, language course, etc), the length of the stay, the types of mobility (free mover, programme mobility, vertical mobility), mobility by cycle, by socio-economic background and to communicate the results to the working group Implementation of the Bologna Process • To collect specific examples of different kinds of mobility barriers for students and staff (structural, legal, financial, other) – possibly in co-operation with the working groups on social dimension and recognition • To identify examples of good practice to overcome mobility barriers and develop recommendations on actions to be taken on different levels • To identify reasons for imbalanced mobility and collect examples of good practice for encouraging balanced mobility • To liaise with relevant mobility seminars organised in the 2009-2012 period • Based on discussions with BFUG on possible actions, to draft an EHEA Strategy for Mobility

Reporting

Minutes of working group meetings will be made available to BFUG on the protected part of the website (by the Bologna Secretariat).

BFUG should also receive regular reports and updates.
To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least two weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail.

The draft of the EHEA Strategy for mobility will be presented and discussed no later than the BFUG meeting in the second half of 2011.

Meeting schedule

First meeting: Berlin, 13 January 2010 (to set up a detailed work plan for the period 2010-2012 and discuss the definition of the benchmark.)

Liaison with other action lines

The chair of the working group will participate in meetings of the working group on reporting on the implementation of the Bologna Process in order to liaise with stocktaking and data collection.

Cooperation with other working groups, in particular those on social dimension, the EHEA in a global context, and recognition will be organized in the relevant context.

Additional remarks

Annex 5: Terms of reference

Name of the working group
Working group on recognition

Contact person (Chair)
Andrejs Rauhvargers – Latvia (andrejs.rauhvargers@lu.lv)

Composition
Armenia, Austria, Belgium/Flemish Community, Belgium/French Community, Denmark, Estonia, Finland, France, Germany, Holy See, Ireland, Montenegro, the Netherlands, Serbia, UK/Scotland, European Commission, Council of Europe, ENQA , ESU, EUA, UNESCO

Purpose and/or outcome
To follow-up on the recommendations of analysis of the national action plans on recognition with a view to make recognition of qualifications and credits more coherent across the EHEA and improve recognition with other parts of the world Make recommendations on how member countries, the Networks and the BFUG could define policies to implement the recommendations of the study

References to the Leuven/Louvain-la-Neuve Communiqué
Paragraphs 26, 6, 11, 19, 22.

Specific tasks Following up on the recommendations of analysis of the national action plans on recognition
I) Make recommendations on the respective roles and responsibilities of public authorities responsible for overall higher education policy, higher education institutions, national information centres on recognition and other competent recognition authorities in developing national policies to implement the recommendations of the analysis; II) Make recommendations on considerations countries should include in reviewing their recognition legislation, taking account of the LRC and the policies and objectives of the EHEA; III) Clarify differences in recognition criteria and procedures among countries of the EHEA and make recommendations with a view to ensuring more equal treatment of applications for recognition throughout the EHEA, with reference to academic as well as de jure and de facto professional recognition; IV) Explore possible ways to include an assessment of the quality of the internal recognition procedures of HEIs in the internal quality procedures as well as external quality reviews of HEIs; V) Associate the Working Group on qualifications frameworks in any consideration of the role of QFs in implementing the recommendations of the analysis.

Reporting
<u>Minutes</u> of working group meetings will be made available to BFUG on the protected part of the website (by the Bologna Secretariat). <u>BFUG should also receive regular reports and updates</u>. To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least two weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail. **The final report / conclusions will be presented and discussed no later than the BFUG meeting in the second half of 2011**.

Meeting schedule
First meeting: Brussels, 16 February 2010 The road map and timetable will be set up at that meeting.

Annex 6: Terms of reference

Name of the working group
Reporting on the Implementation of the Bologna Process

Contact persons (Chairs)
Germain Dondelinger **-** Luxembourg (germain.dondelinger@mesr.etat.lu)
Andrejs Rauhvargers - Latvia (andrejs.rauhvargers@lu.lv)

Composition
Armenia, Austria, Belgium/Flemish Community, Czech Republic, Finland, France, Germany, Montenegro, the Netherlands, Norway, Slovenia, Spain, Switzerland, Turkey, UK/Scotland, European Commission, EI, ENQA, ESU, EUA, EURASHE, Eurostat, Eurostudent, Eurydice

Purpose and/or outcome
To further refine the evidence-based stocktaking methodology:
➢ to provide reliable, comparable data and to take stock of progress towards realising the European Higher Education Area;
➢ to make progress in the construction of a structured and standardised monitoring system consisting of indicators and qualitative analysis
➢ to allow for comparisons to be made between countries and to allow for monitoring changes over time within countries as well as between countries;
To prepare an overall report on the implementation of the Bologna Process for 2012, integrating data collected by Eurostat/Eurostudent and Eurydice.

References to the Leuven/Louvain-la-Neuve Communiqué
Paragraphs 18, 21, 26 & 27.

Specific tasks
➢ To identify the key issues to be covered by the report and the way in which they should be addressed (quantifiable indicators or qualitative analysis);
➢ to specify the indicators to measure progress;
➢ to identify the data required;
➢ to define the template /questionnaire to collect information from the Bologna countries in the view of qualitative analysis;
➢ to analyse and contextualise the data from various sources;
➢ to identify the most appropriate ways of presenting the different results (the "traffic lights" of stocktaking, maps, graphs, analytical text etc.)
➢ to assist Eurydice in drafting the overall report for approval by the BFUG in advance of the 2012 ministerial conference.
➢ To develop a precise definition of the 20% mobility benchmark.

Reporting
<u>Minutes</u> of working group meetings will be made available to BFUG on the protected part of the website (by the Bologna Secretariat).
<u>BFUG should also receive regular reports and updates</u>. To allow for good communication with BFUG as a whole and for the necessary consultations, progress reports should be submitted at least two weeks before each BFUG meeting. In between BFUG meetings, updates can be circulated by the Bologna Secretariat via e-mail.
A concrete proposal on the overall reporting, including the indicators, will be submitted to the BFUG for its meeting in Alden Biesen on 24-25 August 2010.

The final report will be presented and discussed at the BFUG meeting in January 2012.

Meeting schedule

First meeting: Luxembourg, 4 November 2009
Second meeting: Luxembourg, 21 January 2010

Additional remarks

The road map and timetable until 2012, also specifying the division of tasks within the group, will be agreed at the meeting in January 2010.

Annex 7: Terms of reference

Name of the Working Group **Transparency mechanisms**
Contact person (Chair): Noël Vercruysse – Belgium/Flemish Community (noel.vercruysse@ond.vlaanderen.be)
Composition: Armenia, Austria, Belgium/French Community, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Italy, Malta, the Netherlands, Spain, Switzerland, UK/EWNI, European Commission, BUSINESSEUROPE, Council of Europe, EI, ENQA, ESU, EUA, EURASHE.
Purpose and outcomes ❯ to monitor and analyse the development of the transparency tools and mechanisms, both the purposes and the objectives (information, accountability, quality) and the indicators and criteria used (input/processes, output/outcome); ❯ to make a report to the 2012 ministerial conference.
Reference to the Leuven/Louvain-la-Neuve Communiqué Paragraphs 26, point 3
Specific tasks
Reporting Minutes of the meetings of working group will be made available to the BFUG. BFUG will receive regular reports and updates as well as a working plan and draft intermediate reports for written consultation and comments. **The final report / conclusions will be presented and discussed no later than the BFUG meeting in the second half of 2011**.
Meeting Schedule First meeting: Brussels, 30 November 2009 To the 2012 ministerial conference: 5 meetings: 2 in 2010, 2 in 2011 and 1 in 2012.
Liaison with other action lines There is a clear interaction with the working group "Reporting on the implementation of the Bologna Process", in particular concerning data collection and the definition of indicators used for the monitoring and measuring mobility and the social dimension.
Additional remark The communiqué of the 2009 world conference on higher education also mentions the need for greater information, openness and transparency regarding different missions and performances of individual institutions.