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|  | EUROPEAN COMMISSION  DIRECTORATE-GENERAL  EDUCATION AND CULTURE |

DG EAC Information Systems

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# Introduction

The Data Source needs to provide information that is displayed on the Portal, providing information to the end-user. The following sections record the Data Source information:

Section “2 Requested Data Source Information” describes the requested Data Source information.

Section “3 Data Source Information Instructions” provides instructions on how to provide the information in section “2 Requested Data Source Information”.

Section “4 Data Source Information Example” provides an example.

# Requested Data Source Information

The following table must be filled in by the Data Source. For instructions on filling in the Data Source information please refer to sections “3 Data Source Information Instructions” and “4 Data Source Information Example” below.

|  |  |
| --- | --- |
| **Data Source Attribute** | **Value** |
| Name: |  |
| URL: |  |
| Description in English: |  |
| Description in any additional languages available: |  |
| Logo:  (the filename of the uploaded image) |  |
| Data Provided:  (“Learning Opportunity” and/or “Qualification”) |  |

Table 2‑1: Data Source Information

# Data Source Information Instructions

This section aims to describe the Data Source attributes. The description and scope of this information is presented below:

## Name (Required)

The attribute name is used to identify the Data Source.

The name should be:

* One word or a short phrase or an acronym.
* Between 4 to 100 characters long (alphanumeric, may contain special characters like @, -, \_)

Some Data Source name examples are: “Commission Nationale de la Certification Professionnelle”, “Malta Qualifications Council”, “The Credit and Qualifications Framework for Wales”, “Scottish Credit and Qualifications Framework Partnership”, “Office of Qualifications and Examinations Regulation”, “National Qualifications Authority of Ireland”, “ONISEP”, “Felvi”, “AIKOS”, “Ploigos”, “WordWatJeWil”, “Estonian Educational Information System”.

## Web page (URL) (Required)

The Data Source Web page (URL) is a link to the Data Source web site. When the Data Source name appears in the " Learning Opportunities and Qualifications in Europe " portal, it will point to the URL provided here. This is usually a Web Page that describes the Data Source.

Some of the Data Source Web page (URL) examples are: http://www.cncp.gouv.fr/, http://www.mqc.gov.mt/, http://www.cqfw.net/, http://www.scqf.org.uk/, http://www.ofqual.gov.uk/, http://www.nqai.ie/, http://www.felvi.hu, http://www.onisep.fr, http://www.aikos.smm.lt, http://info1.nuov.cz/sob/school\_main.html, http://www.ehis.ee/.

## Description in English (Required)

The Description is a short introductory text that describes the information provided by the Data Source.

The Description should consist of:

* A title, that can contain the name of the Data Source, explanation of the Data Source acronym (if any) etc.
* A description of the Data Source content.
* A description of the organisation offering the Data Source.

Only paragraph breaks, bold, lists & list items and anchor items can be used. The Description can accept up to 15.000 characters (including any formatting elements), however it is recommended to contain approximately 1.500 characters.

The description should be provided in English.

## Description in additional languages

The Description in any of the following languages: Bulgarian, Croatian, Czech, Danish, Dutch, Estonian, Finnish, French, German, Greek, Hungarian, Icelandic, Irish, Italian, Latvian, Lithuanian, Maltese, Norwegian, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Turkish.

If feasible, the Data Source should provide the Description in all languages as translators may not be familiar to the terms used in the Description and can provide inaccurate translations of the respective Data Source attribute values.

The description in the additional languages will be displayed as defined in the “Description in English” if a language translation is not provided by the Data Source.

## Logo (Required)

The logo is a graphical element (icon image) of the trademark or brand of the Data Source

The image should follow the rules below:

Format must be GIF, JPEG or PNG

Is recommended to contain transparent background

Height should not exceed 100 pixels

Width should not be longer than 250 pixels

The Logo must be delivered in a binary format (e.g. as an email attachment).

## Data Provided (Required)

This field can take only the values “Learning Opportunity” and/or “Qualification” depending on what kind of data the Data Source provides.

# Data Source Information Example

|  |  |
| --- | --- |
| **Data Source Attribute** | **Value** |
| Name: | National Qualifications Authority of Ireland |
| URL: | http://www.nqai.ie/ |
| Description in English: | The National Qualifications Authority of Ireland is an agency of the Department of Education and Skills and the Department of Enterprise, Trade and Innovation. It was set up in February 2001, under the Qualifications (Education and Training) Act 1999.  It has responsibility for developing and maintaining the National Framework of Qualifications (NFQ). |
| Description in any additional languages available: |  |
| Picture:  (the filename of the uploaded picture) | *logo\_nqai\_ie\_200x116.jpg* |
| Data Provided:  (“Learning Opportunity” and/or “Qualification”) | Qualification |