

AUTOMATIC RECOGNITION AT THE UNIVERSITY OF MOSTAR

PLA – Facilitating Implementation of Automatic
Recognition of Qualifications at Higher Education
Institutions

CIP, Mostar, 13.10.2026. godine

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INTERNAL REGULATIONS OF THE UNIVERSITY OF MOSTAR

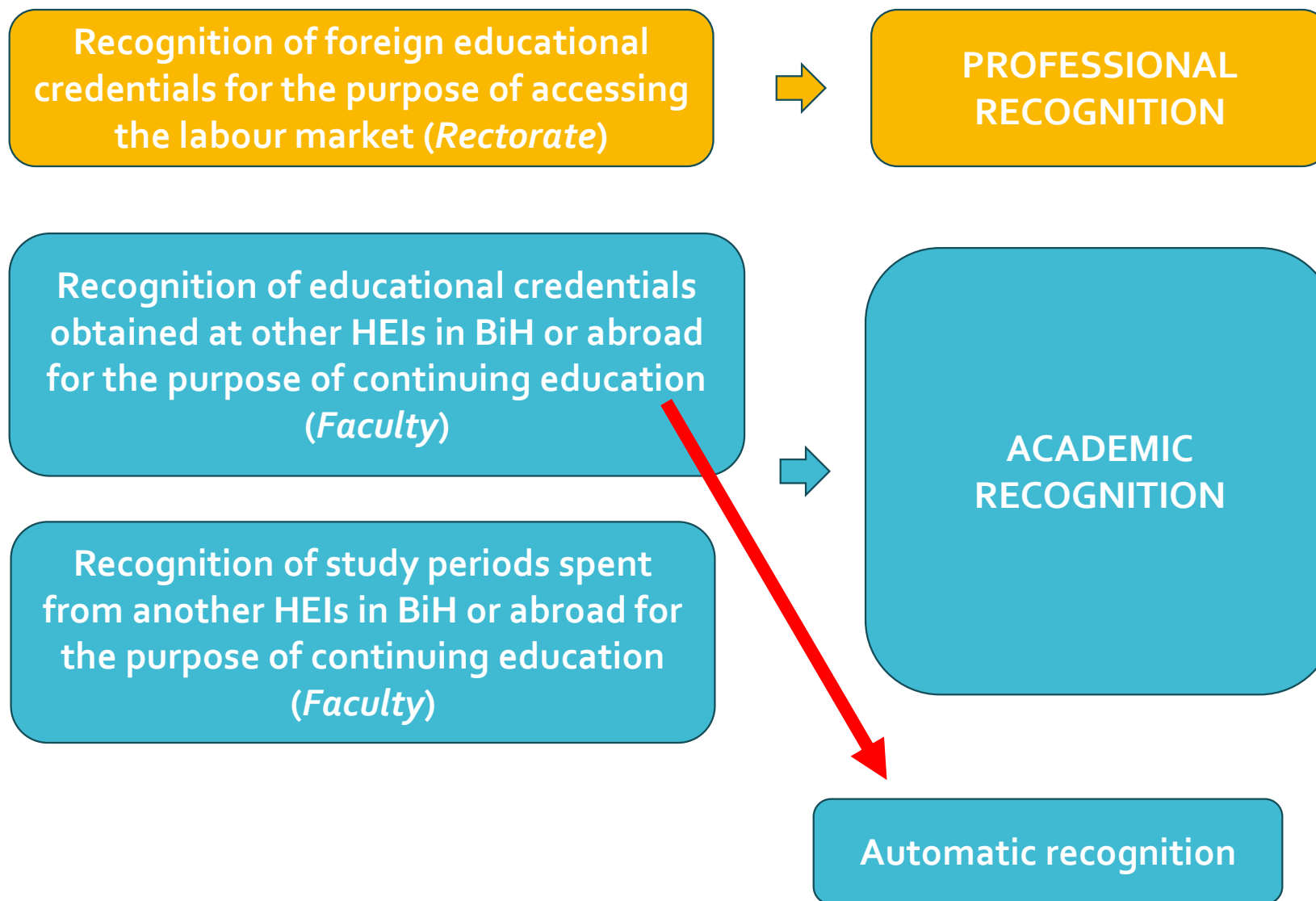
- Recommendation from the institutional accreditation process (2020):

"The University is recommended to adopt a Rulebook on the Procedure for the Recognition of Foreign Higher Education Qualifications and Periods of Study Abroad for the Purpose of Continuing Education at the University of Mostar. The same Rulebook should also include provisions for the recognition of courses and periods of study completed at higher education institutions in Bosnia and Herzegovina, or a separate rulebook should be adopted to regulate such recognition."



- **Regulations on the Recognition of Educational Credentials and Study Periods Acquired at Other Higher Education Institutions (2023)**
 - Recognition of foreign educational credentials for the purpose of accessing the labour market
 - Recognition of educational credentials obtained at other higher education institutions in Bosnia and Herzegovina or abroad for the purpose of continuing education
 - Recognition of study periods spent from another higher education institution in Bosnia and Herzegovina or abroad for the purpose of continuing education
- **Decisions at the faculty level in accordance with the Regulations**

REGULATIONS ON THE RECOGNITION OF EDUCATIONAL CREDENTIALS AND STUDY PERIODS ACQUIRED AT OTHER HEIs — CONTENTS



RECOGNITION OF EDUCATIONAL CREDENTIALS OBTAINED AT OTHER HEIs IN BIH OR ABROAD FOR THE PURPOSE OF CONTINUING EDUCATION

- The application shall be submitted to the faculty at which the applicant wishes to continue their education
- The faculty shall establish deadlines for submitting applications through its internal regulations.
- The faculty may prescribe **additional requirements** for the implementation of the procedure through its internal regulations (e.g. an entrance examination, proficiency in a foreign language, or a minimum grade point average).
- The faculty may adopt a **decision on the automatic recognition** of an educational qualification for the purpose of continuing education.

AUTOMATIC RECOGNITION OF EDUCATIONAL CREDENTIALS ACQUIRED AT OTHER HEIs

Decision on the automatic recognition of educational credentials obtained at other HEIs for the purpose of continuing education

- A list of study programmes and the HEIs at which they are offered, whose qualifications are automatically recognised for the purpose of continuing education

„...Educational qualifications awarded upon completion of the following study programmes shall be automatically recognised.:“

LIST OF STUDY PROGRAMMES								
No.	Study Programme Title	Cycle	Qualification Level according to EQF and QF BiH	Type of Study Programme	Duration of the Study Programme	ECTS	Academic Title	Name of the HEI

Concluded under Serial Number (...)

AUTOMATIC RECOGNITION

EXAMPLE OF DECISION

I.

This Decision establishes the list of study programmes and the higher education institutions at which they are offered, upon completion of which a qualification is awarded that is automatically recognised for admission to graduate study programmes at the Faculty of Humanities and Social Sciences, without the requirement to take any supplementary courses.

II.

In the procedure for the recognition of qualifications awarded by other higher education institutions for the purpose of continuing education in the university graduate study programme *Latin Language and Roman Literature – double-major study programme*, the qualifications awarded upon completion of the following study programmes shall be automatically recognised:

LIST OF STUDY PROGRAMMES								
N o.	Study Programme Title	Cycle	Qualification Level according to EQF and QF BiH	Type of Study Programme	Duration of the Study Programme	ECTS	Academic Title	Name of the HEI
1.	Undergraduate Study Programme in Latin Language (double-major)	1.	6	university	3 years	180 ECTS	University Bachelor of Latin Language	Faculty of Croatian Studies, University of Zagreb
2.	Latin Language and Roman Literature	1.	6	university	3 years	180 ECTS	Bachelor of Latin Language and Roman Literature	Faculty of Philosophy, University of Sarajevo

Concluded under Serial Number 2.

AUTOMATIC RECOGNITION — PROCEDURE

Submission of an application for the recognition of an educational qualification for the purpose of continuing education.



Checking: whether the completed study programme is included in the list set out in the *Decision on Automatic Recognition* adopted by the Faculty Council

YES

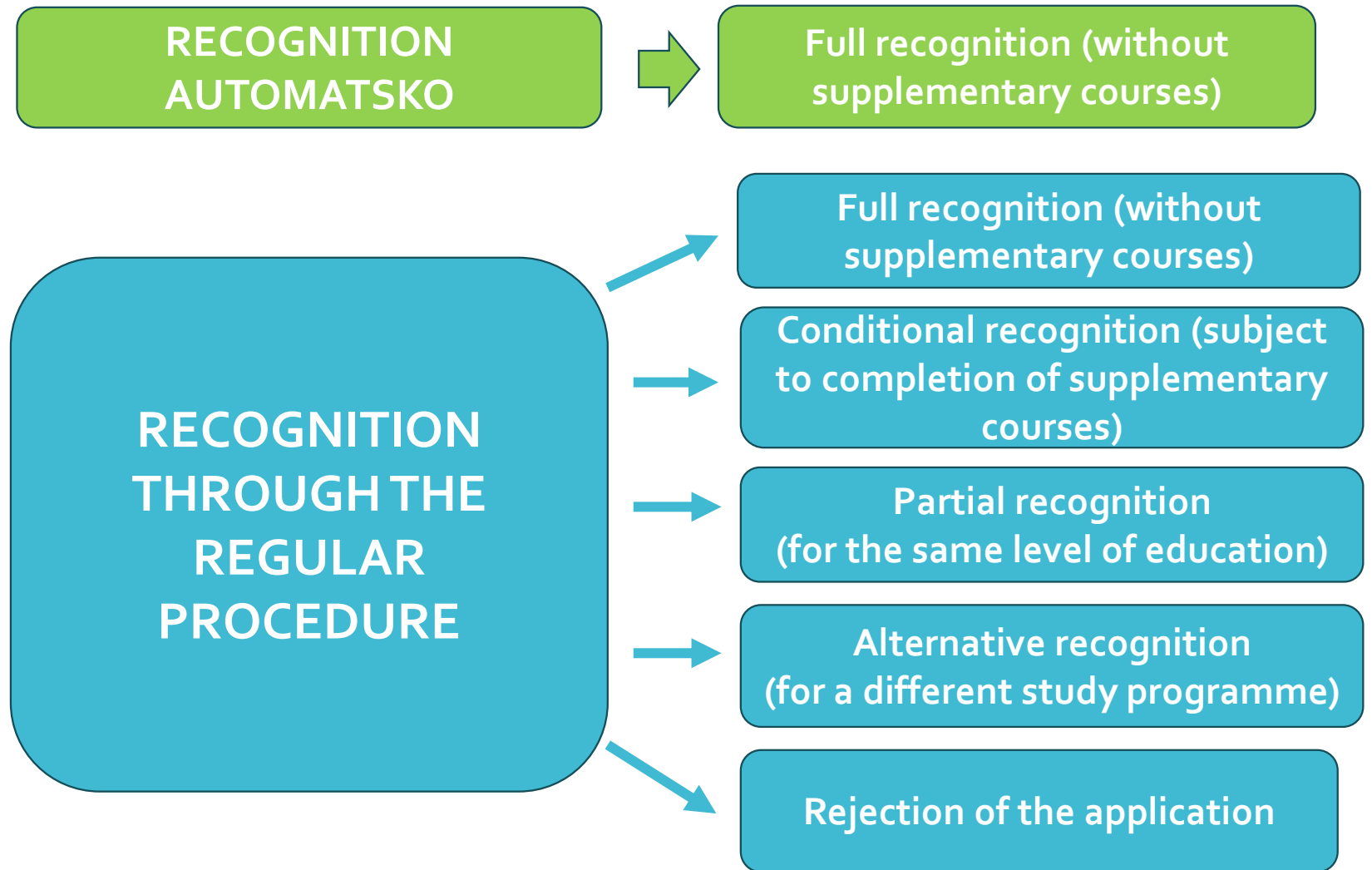
NO

The Dean shall issue a *Decision* on the Full Recognition of the Educational Qualification for the Purpose of Continuing Education within 30 days of receipt of a duly completed application accompanied by the required supporting documentation.

The application shall be processed in accordance with **the standard procedure:**

- Opinion of the Committee
- Decision of the Faculty Council
- Decision of the Dean

POSSIBLE OUTCOMES OF QUALIFICATION RECOGNITION PROCEDURES



AUTOMATIC RECOGNITION

— DECISION TEMPLATE

UNIVERSITY OF MOSTAR
(STATE THE NAME OF THE ORGANISATIONAL UNIT)
Number:
Mostar,

Pursuant to Article 14 of the *Regulations on the Recognition of Educational Credentials and Study Periods Acquired at Other Higher Education Institutions* (state registration number and date), and based on the *Decision on the Automatic Recognition of Educational Credentials from Other Higher Education Institutions for the Purpose of Continuing Education* (state registration number and date), the Dean of the (state the name of the organisational unit) hereby issues the following:

DECISION ON THE FULL RECOGNITION OF AN EDUCATIONAL CREDENTIAL OBTAINED FROM ANOTHER HIGHER EDUCATION INSTITUTION FOR THE PURPOSE OF CONTINUING EDUCATION

Based on the *Decision on the Automatic Recognition of Educational Credentials from Other Higher Education Institutions for the Purpose of Continuing Education* (state registration number and date), the applicant for the recognition of the educational credential for the purpose of continuing education, (state the name and surname), born on (state the date of birth), in (state the city and country), obtained upon completion of (state the name of the study programme, its level, and type), with the educational credential titled (state the academic title), for enrolment in (state the name of the study programme, its level, and type) at (state the name of the organisational unit), is fully recognised, without the need to take bridging courses.

AUTOMATIC RECOGNITION

EXAMPLE OF A DECISION

SVEUČILIŠTE U MOSTARU
FILOZOFSKI FAKULTET
Ur. broj: 04/I-1915/26
Mostar, 29. 9. 2026.

Na temelju članka 14. *Pravilnika o priznavanju obrazovnih isprava i razdoblja studija stečenih na drugim visokoškolskim ustanovama* (01-2682/23 od 11. svibnja 2023.) te na temelju *Odluke o automatskom priznavanju obrazovnih isprava drugih visokoškolskih ustanova u svrhu nastavka obrazovanja* (04/I-1529/23 od 30. 6. 2023.), dekan Filozofskog fakulteta Sveučilišta u Mostaru donosi

RJEŠENJE O POTPUNOM PRIZNAVANJU OBRAZOVNE ISPRAVE STEČENE NA DRUGOJ VISOKOŠKOLSKOJ USTANOVI U SVRHU NASTAVKA OBRAZOVANJA

Na temelju *Odluke o automatskom priznavanju obrazovnih isprava drugih visokoškolskih ustanova u svrhu nastavka obrazovanja* (04/I-1529/23 od 30. 6. 2023.) podnositeljici zahtjeva za priznavanje obrazovne isprave u svrhu nastavka obrazovanja [REDACTED] rođena [REDACTED] u Mostaru, Bosna i Hercegovina, stečene završetkom preddiplomskog studija Novinarstva, obrazovna isprava s nazivom *sveučilišna prvostupnica (baccalaurea) novinarstva* za upis na sveučilišni diplomski studij Novinarstva na Filozofskom fakultetu Sveučilišta u Mostaru priznaje se potpuno, pri čemu nije potrebno polaganje razlikovnih predmeta.

Obrazloženje

[REDACTED] je dana 15. rujna 2026. podnijela zahtjev za priznavanje obrazovne isprave stečene na drugoj visokoškolskoj ustanovi u svrhu nastavka obrazovanja, odnosno da se prizna obrazovna isprava stečena završetkom sveučilišnog preddiplomskog studija Novinarstva s nazivom *sveučilišna prvostupnica novinarstva* [REDACTED], koja je stečena na *Sveučilištu u Zagrebu, Fakultetu političkih znanosti, Republika Hrvatska*, dana 8. rujna 2026. u svrhu nastavka obrazovanja na sveučilišnom diplomskom studiju Novinarstva na Filozofskom fakultetu Sveučilišta u Mostaru.

Uz zahtjev su priloženi dokumenti:

1. Potvrda o prebivalištu;
2. Diploma;
3. Dopunska isprava o studiju;
4. Izjava o suglasnosti podnositelja zahtjeva za provjeru informacija o stečenom obrazovanju;
5. Nastavni plan i program;
6. Zahtjev za priznavanje obrazovne isprave stečene na drugoj visokoškolskoj ustanovi u svrhu nastavka obrazovanja;
7. Potvrda o uplati naknade za provedbu postupka (uplatnica).

Na temelju *Odluke o automatskom priznavanju obrazovnih isprava drugih visokoškolskih ustanova u svrhu nastavka obrazovanja* (04/I-1529/23 od 30. 6. 2023.), kojom se definira se popis studijskih programa i visokoškolskih ustanova na kojima se oni izvode, a čijim se završetkom stječe obrazovna isprava koja se automatski priznaje za nastavak obrazovanja na sveučilišnom diplomskom studiju Novinarstva, pri čemu nije potrebno polaganje razlikovnih predmeta.

Polazeći od navedene *Odluke*, riješeno je kao u izreci *Rješenja*.

Pouka o pravnom lijeku:

Protiv ovog *Rješenja* imenovani ima pravo žalbe u skladu sa *Zakonom o upravnom postupku*.

Dostaviti:

1. [REDACTED]
2. Tajništvu
3. Pismohrani

 Dekan
dr. sc. Dražen Barbarić, izv. prof.

PREREQUISITE FOR AUTOMATIC RECOGNITION — UNDERSTANDING LEARNING OUTCOMES AS A FUNDAMENTAL TOOL

- **PREREQUISITE FOR AUTOMATIC RECOGNITION:**

- ✓ Verification of the compatibility of **learning outcomes** and other elements of the curriculum of the study programme for which admission is sought with those of the study programmes whose completion qualifies graduates for automatic recognition
- ✓ Verification of compatibility is required **after each revision** of both the study programme for which admission is sought and the study programmes whose completion qualifies graduates for automatic recognition

**COMPATIBILITY CAN ONLY BE VERIFIED
IF THE CURRICULUM CONTAINS ALL THE REQUIRED ELEMENTS.**

- **POTENTIAL STUDY PROGRAMMES FOR COMPATIBILITY ASSESSMENT FOR THE PURPOSE OF AUTOMATIC RECOGNITION:**

- ✓ From reference HEIs
- ✓ For which recognition experience exists
- ✓ With which cooperation agreements have been signed
- ✓ At which the same teaching staff teach
- ✓ With which there is experience in mobility programmes
- ✓ ...

THANK YOU!



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